

Requirements grid for mandatory communications

Fax (00352) 26 64 68 60

Company

Contact for queries

Tel. / fax

Email

Production funds reports

You provide us with the following information. Depending on the content, we research the assets, check the report for congruence, obtain the necessary information from contracts/sales brochures, and design and create a ready-to-publish document as a PDF file or in a print version.

Data delivery	
Sales brochure (PDF or .doc)	<input type="checkbox"/>
Audit reports (PDF or .doc)	<input type="checkbox"/>
Report by the management company (PDF or .doc)	<input type="checkbox"/>
Tax base (PDF or .doc)	<input type="checkbox"/>
OTCs contracts	<input type="checkbox"/>
Accounts/P+L	<input type="checkbox"/>
Yes, delivery ready for setting	<input type="checkbox"/>
No – you provide the chart of accounts/figures, balance sheet item/figures	<input type="checkbox"/>
Lists of securities	<input type="checkbox"/>
Yes, delivery ready for setting	<input type="checkbox"/>
No – you provide the type, number of assets with ISIN and reporting date	<input type="checkbox"/>
Total number of pages of details supplied approx.	<input type="text"/>
Number of funds	<input type="text"/>
Production duration in days from receipt of information	<input type="text"/>

Desired layout	
Standard layout	<input type="checkbox"/>
Individual layout	<input type="checkbox"/>
Photos/illustrations	<input type="checkbox"/>
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Production sales brochure

You provide us with a text document, we design and create a ready-to-publish document as a PDF file or in a print version.

Supplied text	
Total number of pages approx.	<input type="text"/>

Desired layout	
Standard layout	<input type="checkbox"/>
Individual layout	<input type="checkbox"/>
Photos/illustrations	<input type="checkbox"/>
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Mandatory publications

Punctual publication as per the publication obligations, including media booking and control.

Supplied text if not provided by Binzcom	
PDF	<input type="checkbox"/>
.doc	<input type="checkbox"/>

Required media		
	print	online
German Federal Gazette	<input type="checkbox"/>	<input type="checkbox"/>
Trade press	<input type="checkbox"/>	<input type="checkbox"/>
Daily newspapers	<input type="checkbox"/>	<input type="checkbox"/>
Feed into information services	<input type="checkbox"/>	<input type="checkbox"/>
Others	<input type="checkbox"/>	<input type="checkbox"/>

Further / individual requests